

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

Date: July 5, 2021
Time: 4:00 p.m.
Location: City Hall Council Chambers

*We respectfully acknowledge that the land on which we gather is the
unceded traditional territory of the K'ómoks First Nation*

Due to the COVID-19 pandemic, and in accordance with Ministerial Order No. M192/2020 and the Class Order (mass gatherings), Council meetings will be conducted virtually and live-streamed on the City of Courtenay's YouTube channel.

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

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7.1. Councillor Cole-Hamilton

7.2. Councillor Frisch

7.3. Councillor Hillian

7.4. Councillor McCollum

7.5. Councillor Morin

7.6. Councillor Theos

7.7. Mayor Wells

8. RESOLUTIONS OF COUNCIL

8.1. In Camera Meeting

THAT a Special In-Camera meeting closed to the public will be held July 5th, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations
- 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

12. BYLAWS

12.1. For Third Reading

- 12.1.1. Zoning Amendment Bylaw No. 3025, 2021 - Urban Agriculture 37
(A bylaw to amend Zoning Bylaw No. 2500, 2007 to establish urban agriculture zoning regulations)
- 12.1.2. Zoning Amendment Bylaw No. 3038, 2021 - Raising of Hens 39
(A bylaw to amend Zoning Bylaw No. 2500, 2007 to establish urban agriculture - raising of hens zoning regulations)

12.2. For Final Adoption

- 12.2.1. Zoning Amendment Bylaw No. 3025, 2021 - Urban Agriculture
(A bylaw to amend Zoning Bylaw No. 2500, 2007 to establish urban agriculture zoning regulations)
See page 37
- 12.2.2. Zoning Amendment Bylaw No. 3038, 2021 - Raising of Hens
(A bylaw to amend Zoning Bylaw No. 2500, 2007 to establish urban agriculture - raising of hens zoning regulations)
See page 39
- 12.2.3. Animal Control Bylaw Amendment Bylaw No. 3034, 2021 - Honey Bees 41
(A bylaw to amend Animal Control Bylaw No. 1897, 1996 to allow honey bees to be kept outdoors throughout the City)
- 12.2.4. Animal Control Bylaw Amendment Bylaw No. 3039 - Hens 43
(A bylaw to amend Animal Control Bylaw No. 1897, 1996 to allow hens to be kept outdoors throughout the City)

13. ADJOURNMENT

Minutes of a Regular Council Meeting

Meeting #: R12/2021
Date: June 21, 2021
Time: 4:06 pm
Location: Council Chambers and via video/audio conference

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff: G. Garbutt, CAO
D. Bardonnex, Fire Chief, via video/audio conference
I. Buck, Director of Development Services, via video/audio conference
C. Davidson, Director of Engineering Services, via video/audio conference
J. Nelson, Director of Financial Services, via video/audio conference
K. O'Connell, Director of Corporate Support Services, via video/audio conference
N. Borecky, Manager of Information Systems, via video/audio conference
T. Sweeney, Manager of Building and Administrative Services, via video/audio conference
R. Matthews, Executive Assistant/Deputy Corporate Officer, via video/audio conference
E. Gavelin, Network Technician, via video/audio conference

Due to the COVID-19 pandemic, and in accordance with Ministerial Order No. M192/2020 and the Class Order (mass gatherings), Council meetings are conducted virtually and live-streamed on the City of Courtenay's YouTube channel.

The Mayor respectfully acknowledged the lands on which the meeting was conducted is the unceded traditional territory of the K'ómoks First Nation.

In acknowledgment of National Indigenous Peoples Day on June 21st, 2021, and in recognition of recent events regarding residential schools in Canada, a minute of silence was held.

1. ADOPTION OF MINUTES

1.1 Adopt June 7th, 2021 Regular Council meeting minutes

Moved By McCollum

Seconded By Hillian

THAT the June 7th, 2021 Regular Council meeting minutes be adopted.

Carried

2. INTRODUCTION OF LATE ITEMS

2.1 Councillor Morin - Application to Federation of Canadian Municipalities (FCM) Committee for Increasing Women’s Participation in Municipal Government

Moved By Cole-Hamilton

Seconded By Frisch

THAT Councillor Morin’s request for Council’s authorization to apply to the Federation of Canadian Municipalities (FCM) Committee for Increasing Women’s Participation in Municipal Government be added to the June 21st, 2021 Council agenda under section *11. New Business*.

Carried

3. DELEGATIONS

4. STAFF REPORTS/PRESENTATIONS

Vary Agenda

Moved By Cole-Hamilton

Seconded By McCollum

THAT Council vary the order of the June 21st, 2021 Council agenda so that item 4.4.1 “Presentation - Comox Valley Transit Infrastructure Study” is received before item 4.1.1 “Summer Meeting Schedule 2021” (Under *4.1 Staff Reports/Presentations*).”

Carried

4.4 Public Works Services

4.4.1 Presentation - Comox Valley Transit Infrastructure Study

The presentation by Mike Zbarsky, Manager of Transit and Facilities, Comox Valley Regional District (CVRD), Dan Casey, Transportation Planner, Urban Systems, and James Wadsworth, Project Development Manager, BC Transit, regarding the Comox Valley Transit Infrastructure Study, including proposed transit exchange locations in South Courtenay, Downtown Courtenay, and North Island College, was received for information.

The presenters requested a letter of support in principle from Council on the proposed locations and concept of proposed transit infrastructure.

4.1 CAO and Legislative Services

4.1.1 Summer Meeting Schedule 2021

Moved By Hillian

Seconded By Frisch

THAT based on the June 21st, 2021 staff report "Summer Meeting Schedule - 2021", Council approve OPTION 1 and cancel the following scheduled meetings:

- August 3rd, 2021 Regular Council meeting
- August 16th, 2021 Regular Council meeting
- August 30th, 2021 Committee of the Whole meeting; and,

THAT a Regular Council meeting be scheduled on July 26th, 2021 in place of the July 26th, 2021 Committee of the Whole meeting.

Carried

4.2 Development Services

4.2.1 Remedial Action - 1655 20th Street, Courtenay

Moved By Cole-Hamilton

Seconded By Morin

THAT the June 21st, 2021 staff report "Remedial Action - 1655 20th Street, Courtenay" be received for information.

Carried

Moved By Hillian
Seconded By McCollum

THAT based on the June 21st, 2021 staff report “Remedial Action - 1655 20th Street”, and pursuant to Division 12 of Part 3 of the *Community Charter* Council hereby resolves that:

1. The building located at 1655 20th Street, Courtenay British Columbia, legally described as Parcel “C” (DD 401114I) of Lot B, District Lot 230, Comox District, Plan 12188, PID 004-982-312 is considered to be in or creating an unsafe condition; and
2. The owner of the building is hereby ordered to take the following remedial action within 30 days of the receipt of notice of this Order;
3. Not relocate the building from the property; and
4. Board it up so as to prevent entry and occupancy of the building and bring it up to requirements of the Provincial building regulations and the City’s Building Bylaw; or
5. Demolish and remove the building and contents in their entirety located on the property;

AND BE IT FURTHER RESOLVED that the Director of Development Services of the City of Courtenay BE AND IS HEREBY AUTHORIZED in default of such remedial measures being undertaken by the owner, to carry out or have such work carried out and the expense charged to the owner. If unpaid on December 31 in the year in which the works are done, the expense shall be added to and form part of the taxes to be paid on the real property as taxes in arrears or be collected as a debt.

Carried

4.3 Financial Services

4.3.1 Financial Information Act - 2020 Statement of Financial Information (SOFI)

Moved By Morin
Seconded By Frisch

THAT the June 21st, 2021 staff report “Financial Information Act - 2020 Statement of Financial Information” be received for information.

Carried

Moved By McCollum
Seconded By Cole-Hamilton

THAT based on the June 21st, 2021 staff report "Financial Information Act - 2020 Statement of Financial Information", Council approve OPTION 1 and approve the City of Courtenay Statement of Financial Information for the year ended December 31st, 2020.

Carried

5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

5.1 2021 Union of BC Municipalities (UBCM) Appointment Book

Moved By Cole-Hamilton
Seconded By Frisch

THAT the "2021 Union of BC Municipalities (UBCM) Appointment Book" be received for information.

Carried

Moved By Frisch
Seconded By Morin

THAT Council direct staff to submit meeting requests with the following Cabinet Ministers and Provincial Government Staff from Ministries during the week prior to the 2021 Union of BC Municipalities (UBCM) Convention (September 7 - 13, 2021):

- Minister of Finance re: tax revenue sharing
- Minister of Health re: full service hospital for central and north Vancouver Island at Nanaimo Regional General Hospital
- Attorney General and Minister Responsible for Housing re: affordable housing
- Ministry of Mental Health and Addictions re: increase level of service for individuals struggling with substance addiction; and,
- Attorney General and Minister Responsible for Housing re: provincial homelessness related initiatives.

Carried

6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.1 Briefing Note - 6th Street Multi-Use Active Transportation Bridge - 2021 UBCM Convention

Moved By Cole-Hamilton

Seconded By Frisch

THAT the June 21st, 2021 Briefing Note "Briefing Note - 6th Street Multi-Use Active Transportation Bridge - 2021 UBCM Convention" be received for information.

Carried

Moved By Frisch

Seconded By Cole-Hamilton

THAT Council direct staff to submit a meeting request with the Ministry of Transportation and Infrastructure (MoTI) during the week prior to the 2021 Union of BC Municipalities (UBCM) Convention (September 7 - 13, 2021) to lobby support for the 6th Street Multi-Use Active Transportation Bridge.

Carried

7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

7.1 Councillor Hillian

Councillor Hillian mentioned a recent meeting with Minister David Eby, Attorney General and Minister responsible for Housing, members of Council and City staff, regarding issues related to housing and the homeless.

7.2 Councillor Morin

Councillor Morin participated in the following events

- Comox Valley Food Policy Council sub-committee meeting
- Official Community Plan (OCP) Update Lunch & Learn with staff
- Comox Valley Sewage Commission meeting
- Comox Valley Water Committee meeting
- CVRD Board meeting
- Meeting with resident regarding local Arts and Culture
- Comox Strathcona Waste Management Board meeting
- City of Courtenay Strategic Planning Session

- National Indigenous Peoples Day - K'ómoks First Nation (KFN) flag raising at City Hall

Councillor Morin mentioned the Comox Valley Regional District's (CVRD) Comox Valley Water Treatment Plant that is expected to be fully operational by mid-August. Councillor Morin also mentioned that the trail system near the Water Treatment Plant has received upgrades as part of this project, including additional signage sharing the history in the area.

7.3 Mayor Wells

Mayor Wells reviewed his attendance at the following events:

- National Indigenous Peoples Day - K'ómoks First Nation (KFN) flag raising at City Hall

8. RESOLUTIONS OF COUNCIL

8.1 Councillor Hillian - Kus-kus-sum Tax Exemption

Moved By Hillian

Seconded By Morin

WHEREAS on June 12th, 2017, Courtenay City Council unanimously approved support in principle for a land partnership with K'ómoks First Nation and Project Watershed to facilitate the restoration of the Kus-kus-sum lands, based on indigenous reconciliation and the significant aesthetic, recreational, environmental and economic benefit to the City in the form of flood mitigation, green space and restored fish habitat; and

WHEREAS Courtenay City Council also agreed to support the fundraising campaign towards purchase of the lands by approving grant funding to cover municipal taxation during the period of the Project Watershed lease, starting in fiscal year 2018; and

WHEREAS the fundraising campaign has been successful, with title to the Kus-kus-sum lands now held by Project Watershed pending K'ómoks First Nation and the City of Courtenay assuming co-ownership;

THEREFORE BE IT RESOLVED THAT Council approve payment of a grant to Project Watershed from current gaming funds in the amount of \$68,761.26., said amount to be applied to the current property taxes on the Kus-kus-sum lands, located at 1901 Comox Road; and

BE IT FURTHER RESOLVED THAT the Kus-kus-sum property be added to the list of permissive tax exemptions for the application of a 100% exemption effective in all future years.

Carried

8.2 In Camera Meeting

Moved By Cole-Hamilton

Seconded By Morin

THAT a Special In-Camera meeting closed to the public will be held June 21st, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (g) litigation or potential litigation affecting the municipality;
- 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

Carried

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

10.1 Mayor Wells - Notice of Motion - Full Service Hospital for Central and North Island at Nanaimo Regional General Hospital

Mayor Wells presented a notice of motion with a resolution anticipated to come forward at the June 28th, 2021 Committee of the Whole meeting.

11. NEW BUSINESS

11.1 Councillor Morin - Application to Federation of Canadian Municipalities (FCM) Committee for Increasing Women's Participation in Municipal Government

Moved By Cole-Hamilton

Seconded By Hillian

WHEREAS the Federation of Canadian Municipalities does important work through its standing committees and forums, in addition to work done by elected board members; and its bylaws and policies allow for up to 30 non-board members in good standing to be selected for standing committees and forums; and

WHEREAS Councillor Wendy Morin has expressed interest in applying to be appointed to the Committee for Increasing Women's Participation in Municipal Government, with the application deadline of June 25th;

THEREFORE BE IT RESOLVED that Council authorize Councillor Morin to apply to sit on this committee and if appointed, approves the cost of attending meetings of FCM's Board of Directors, out of Councillors' activities budget.

Carried

12. BYLAWS

13. ADJOURNMENT

Moved By Cole-Hamilton

Seconded By Frisch

THAT the meeting now adjourn at 5:45 p.m.

Carried

CERTIFIED CORRECT

Deputy Corporate Officer

Adopted this 5th day of July, 2021

Mayor

Minutes of a Committee of the Whole Meeting

Meeting #: CoW6/2021
Date: June 28, 2021
Time: 4:04 pm
Location: Council Chambers and via video/audio conference

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff: G. Garbutt, CAO
D. Bardonnex, Fire Chief, via video/audio conference
I. Buck, Director of Development Services, via video/audio conference
J. Nelson, Director of Financial Services, via video/audio conference
K. O'Connell, Director of Corporate Support Services, via video/audio conference
S. Saunders, Director of Recreation, Culture, and Community Services, via video/audio conference
R. Wyka, Manager of Finance, via video/audio conference
R. Matthews, Executive Assistant/Deputy Corporate Officer, via video/audio conference
E. Gavelin, Network Technician, via video/audio conference

Due to the COVID-19 pandemic, and in accordance with Ministerial Order No. M192/2020 and the Class Order (mass gatherings), Council meetings are conducted virtually and live-streamed on the City of Courtenay's YouTube channel.

The Mayor respectfully acknowledged the lands on which the meeting was conducted is the unceded traditional territory of the K'ómoks First Nation.

1. STAFF REPORTS/PRESENTATIONS

1.1 CAO and Legislative Services

1.1.1 Consideration of the 2020 Annual Municipal Report pursuant to Section 99 of the Community Charter

Moved By Frisch

Seconded By Cole-Hamilton

THAT the 2020 Annual Municipal Report be received for information; and,

THAT Council consider the 2020 Annual Municipal Report and any submissions from the public.

Carried

1.2 Financial Services

1.2.1 2022/2023 RCMP Policing Expenditure Approval in Principle

Moved By Frisch

Seconded By McCollum

THAT based on the June 28th, 2021 staff report "2022/2023 RCMP Municipal Policing Contract: Approval in Principle", Council approve OPTION 1 which provides approval in principle for an expenditure of \$6,831,280 of which Courtenay is responsible for 90% (\$6,193,789).

Carried

1.2.2 2020 Annual Development Cost Charges (DCC) Report

Moved By Hillian

Seconded By Cole-Hamilton

THAT based on the June 28th, 2021 staff report "2020 Annual Development Cost Charges (DCC) Report", Council approve OPTION 1, and approve the City of Courtenay 2020 Annual DCC Report.

Carried

Councillor Frisch left Council Chambers at 4:42 p.m. and was unavailable to vote on the above motion.

Councillor Frisch returned to Council Chambers and took his seat at 4:43 p.m.

2. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

2.1 Letter from K'ómoks First Nation (KFN) RE: Adoption and Implementation of K'ómoks First Nation Cultural and Heritage Policy

Moved By Cole-Hamilton

Seconded By Morin

THAT Council direct staff to work with local municipalities and K'ómoks First Nation (KFN) to discuss the process and steps required to implement the KFN Cultural and Heritage Policy.

Carried

3. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

4. RESOLUTIONS OF COUNCIL

4.1 Mayor Wells - Resolution of Council - Full Service Hospital for Central and North Island at Nanaimo Regional General Hospital

Moved By Frisch

Seconded By Cole-Hamilton

WHEREAS the Council of the City of Courtenay supports the March 9th, 2021 Regional District of Nanaimo resolution "Full Service Hospital for Central and North Island at Nanaimo Regional General Hospital";

THEREFORE BE IT RESOLVED THAT Council direct staff to write a letter to the Honourable John Horgan, Premier; the Honourable Adrian Dix, Minister of Health; and the Honourable Selina Robinson, Minister of Finance; requesting the Province of British Columbia commit to a plan and timeline of five to eight years for a new patient tower and diagnostic treatment centre, including cardiac services and cardiac cath lab, and a new full service cancer centre at Nanaimo Regional General Hospital; and,

THAT a meeting be requested with the Honourable Adrian Dix, Minister of Health; and the Honourable Josie Osborne, Minister of Municipal Affairs to speak to the necessity of a full service hospital at the Nanaimo Regional General Hospital to better serve the medical needs of Central and North Island community members; and,

THAT the letter be copied to the Comox Strathcona Regional Hospital District (CSRHD) Board.

Defeated

New motion:

Moved By Frisch

Seconded By Cole-Hamilton

THAT Council write to the Regional District of Nanaimo (RDN) regarding their resolution entitled “Full Service Hospital for Central and North Island at Nanaimo Regional General Hospital” requesting that the RDN consider presenting to the Comox Strathcona Regional Hospital District (CSRHD) Board on the need for this project and support they are seeking.

Carried

5. UNFINISHED BUSINESS

5.1 Comox Valley Transit Infrastructure Study

Moved By Frisch

Seconded By McCollum

THAT Council REFER the materials presented regarding the Comox Valley Transit Infrastructure Study to staff for report back to Council at a future meeting.

Carried

6. ADJOURNMENT

Moved By Cole-Hamilton

Seconded By McCollum

THAT the meeting now adjourn at 5:10 p.m.

Carried

CERTIFIED CORRECT

Deputy Corporate Officer

Adopted this 5th day of July, 2021

Mayor



THE CORPORATION OF THE CITY OF COURTENAY

STAFF REPORT

To: Council
From: Chief Administrative Officer
Subject: COVID-19 Restart Update

File No.: 7130-01
Date: June 29th, 2021

PURPOSE: To update Council on the City's COVID re-start plans.

CAO RECOMMENDATION:

THAT Council receive the report titled "Covid-19 Restart Update" for information.

Geoff Garbutt, M.Pl., MCIP, RPP
Chief Administrative Officer

BACKGROUND:

On March 18th, 2020 the Provincial Government declared a Provincial State of Emergency to support the province-wide response to the novel coronavirus (COVID-19) pandemic. The declaration was made based on a recommendation from B.C.'s health and emergency management officials, after Dr. Bonnie Henry, B.C.'s Provincial Health Officer, declared a Public Health Emergency on March 17th, 2020. Following the aforementioned declarations, municipal facilities throughout the Comox Valley initiated public facility closures on March 16 to prevent the spread of the COVID-19 virus. A Regional Emergency Operations Centre was formally activated on March 17th, 2020.

Beginning in December 2020, the Provincial Government began administration of COVID-19 vaccinations under the COVID-19 Immunization Plan. Over the past six months, as vaccination efforts have expanded and with 4,866,709 vaccinations administered to date¹, the number of new and active COVID-19 cases has dropped considerably. As of June 29, 2021, the Province of British Columbia and local health authorities reported the following COVID-19 infection rates:

¹ BC Covid-19 Dashboard, accessed on June 29th, 2021 from <https://experience.arcgis.com/experience/a6f23959a8b14bfa989e3cda29297ded>, Province of British Columbia

Location	Active Cases	New
North Island (region) ²	0	0
Vancouver Island ³	25	1
British Columbia ⁴	930	38

As COVID-19 infection and transmission rates continue to decrease the Provincial Government is moving forward with BC’s Restart Plan, “a four-step plan to bring B.C. back together”⁵. Each step of the four-step plan is contingent on achieving recovery milestones including but not limited to vaccination rates, infection transmission rates and hospitalization rates. As BC continues to meet or exceed set milestones and targets, the province is preparing to enter Step 3 of the plan on July 1st, 2021.

Step 3 of BC’s Restart Plans are outlined as follows:

PHO Guidance:

- Masks are recommended in public indoor settings
- Engage in careful social contact
- If you or anyone in your family feels sick stay home and get tested immediately

BC’S RESTART PLAN STEP 3: Earliest Start Date July 1st, 2021	
Activities	New Things You Can Do
Personal Gatherings	<ul style="list-style-type: none"> • Return to usual for indoor and outdoor personal gatherings • Sleepovers
Organized Gatherings	<ul style="list-style-type: none"> • Increased capacity at both indoor and outdoor personal gatherings when following communicable disease prevention guidance • Fairs and festivals can operate when following communicable disease prevention guidance

² Island Health COVID-19 Public Dashboard, accessed on June 30th, 2021 <https://www.islandhealth.ca/sites/default/files/covid-19/documents/public-health-covid19-daily-dashboard.pdf>

³ BC Covid-19 Dashboard, accessed on June 29th, 2021 from <https://experience.arcgis.com/experience/a6f23959a8b14bfa989e3cda29297ded>, Province of British Columbia

⁴ BC Covid-19 Dashboard, accessed on June 29th, 2021 from <https://experience.arcgis.com/experience/a6f23959a8b14bfa989e3cda29297ded>, Province of British Columbia

⁵ BC’s Restart Plan: A Plan to Bring Us Back Together, accessed on June 29th, 2021 from <https://www2.gov.bc.ca/gov/content/covid-19/info/restart#plan>

<i>Travel</i>	<ul style="list-style-type: none"> • Canada-wide recreational travel
<i>Businesses</i>	<ul style="list-style-type: none"> • No group limit for indoor and outdoor dining • Liquor service restrictions lifted • Casinos and nightclubs can operated with a limited capacity <p>To operate, businesses must follow communicable disease prevention guidance.</p>
<i>Offices & Workplaces</i>	<ul style="list-style-type: none"> • Continue to return to the workplace • Seminars and bigger meetings allowed <p>To operate, workplaces must follow communicable disease prevention guidance.</p>
<i>Sports & Exercise</i>	<ul style="list-style-type: none"> • All indoor fitness classes allowed, usual capacity⁶

DISCUSSION:

As announced by the BC Government on June 29th, 2021, the province will be moving into Step 3 of the Restart Plan on July 1st. With this announcement, City Hall will reopen on July 5th, following by other facilities throughout the early part of July as procedures and signage are updated to reflect new public health, industry specific, and WorkSafeBC guidelines. Over the past months those City staff that had been working from home have been returning to the workplace with the remaining staff expected to return no later than July 5th. Improved or new online/virtual services that were implemented over the past year will continue to be available and residents and businesses can continue to enjoy easy access to many City services without needing to attend City Hall in person.

Recognizing the unique programs and services provided through the City’s Recreation, Culture and Community Services Department, more detailed information regarding reopening and program offerings were outlined in a memorandum provided to Council on June 30th, 2021 (Attachment 1). Updates regarding reopening plans and dates will be available on the City of Courtenay website (courtenay.ca/covid19).

FINANCIAL IMPLICATIONS:

There are no financial implications.

ADMINISTRATIVE IMPLICATIONS:

Staff time will be required to update site and process safety plans, update signage and communicate changes to staff, businesses and the public.

ASSET MANAGEMENT IMPLICATIONS:

There are no asset management considerations at this time.

⁶ BC’s Restart Plan: A Plan to Bring Us Back Together, accessed on June 29th, 2021 from <https://www2.gov.bc.ca/gov/content/covid-19/info/restart#plan>

STRATEGIC PRIORITIES REFERENCE:

- Communicate appropriately with our community in all decisions we make
- Responsibly provide services at levels which the people we serve are willing to pay
- ■ Consider effective ways to engage with and partner for the health and safety of the community

- **AREA OF CONTROL:** The policy, works and programming matters that fall within Council's jurisdictional authority to act
- ▲ **AREA OF INFLUENCE:** Matters that fall within shared or agreed jurisdiction between Council and another government or party
- **AREA OF CONCERN:** Matters of interest that are outside Council's jurisdictional authority to act

OFFICIAL COMMUNITY PLAN REFERENCE:

None.

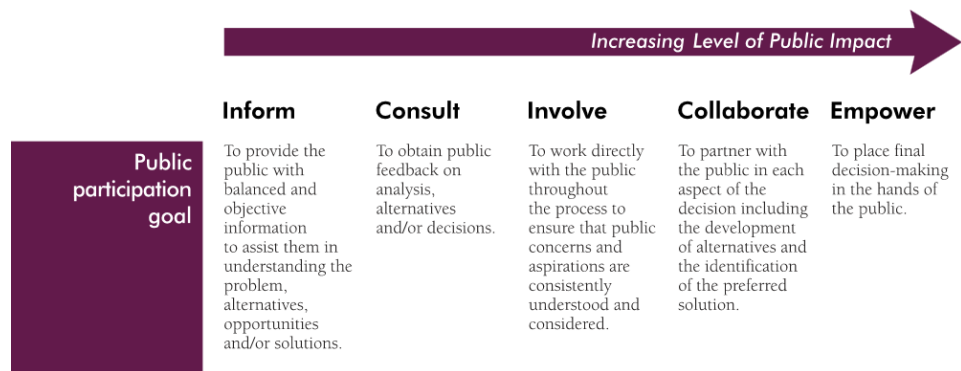
REGIONAL GROWTH STRATEGY REFERENCE:

None.

CITIZEN/PUBLIC ENGAGEMENT:

Information regarding City of Courtenay restart plans will be shared on the City’s website, through media releases and announcement, and on social media.

Staff would inform the public based on the IAP2 Spectrum of Public Participation:



© International Association for Public Participation www.iap2.org

OPTIONS:

Option 1: THAT Council receive the report titled "Covid-19 Restart Update" for information.

Option 2: THAT Council provide staff with additional direction.

Prepared by,



Kate O'Connell, BA, MPP, CLGA, PCAMP
Director of Corporate Support Services

Concurrence by,



Geoff Garbutt, M.Pl., MCIP, RPP
Chief Administrative Officer

Attachment: Memo to Council: Recreation Restart Plans

**ATTACHMENT 1:
MEMO TO COUNCIL: RECREATION RESTART PLANS**

To: Council

File No.: 7130-01

From: Director of Recreation, Culture and Community Services

Date: June 30, 2021

Subject: Recreation Restart Plans

PURPOSE:

The purpose of this briefing note is to inform Council of the proposed restart plans for Recreation Services following the announcement of B.C.'s Restart Plan in May.

BACKGROUND:

City of Courtenay facilities closed to the public on March 16, 2020 due to the COVID-19 pandemic. Since that time, access to Recreation facilities and associated programs has gradually resumed either completely or partially with limited capacities in compliance with changing Provincial Health Orders and guidelines. Over the past year staff have implemented and regularly updated evolving Safety Plans, registration requirements and procedures, as well as adapted programming to continue providing services to the community.

With the announcement of B.C.'s phased Restart Plan (see Appendix 1) staff have been actively working on developing an operational re-opening and restart plan in response to the easing of public health orders and expected changes to required safety plans. Staff are preparing to expand services and facility access throughout the summer to return to pre-COVID service levels in September 2021 as per the Province's projected timeline to achieve Step Four of its Restart Plan.

KEY CONSIDERATIONS:

Phased Restart Plans

Due to the typical delay between Provincial announcements and the release of detailed Health Orders and Safety Plan requirements, as well as the operational complexity associated with re-opening safely, the expanding of recreation services and re-opening of facilities will start in early July and continue throughout the summer. Simple incremental service adjustments are occurring fairly quickly following Provincial announcements, including increasing program capacities, sport field permits, and facility rentals.

As the facilities have had restricted access or been closed, as well as equipment and program rooms relocated to accommodate public health guidelines and safety plans, re-opening of facilities to pre-COVID levels is complex and will take time to operationalize. As such, staff will be taking an incremental and phased approach to the transition over the summer.

In order to effectively and efficiently allocate resources in response to community need, staff have identified the following priorities for expansion of services and facility access this summer:

- Courtenay & District Memorial Outdoor Pool
- Wellness Centre & Lewis Centre
- Evergreen Club (55+)
- The LINC Youth Centre

Please see Appendix 2 for a projected reopening timeline. Please note that these are the earliest dates possible based B.C.'s Restart Plan and operational implications.

Community Engagement

To inform Recreation Services restart plans, a community survey was conducted from June 7 to 21, 2021, gathering over 750 responses. The survey asked respondents to identify their expected return to Recreation Services, priority programs and facilities, and preferences related to registration processes. Significant and useful feedback was received that staff will incorporate into program and service planning. Key take-aways from the survey related to re-opening include:

- 45% of respondents want to return to our recreation facilities as soon as possible; while 15% won't return until all Provincial Health Orders are lifted
- Approximately 50% of respondents are looking to return to Adult programs including Group Fitness, Arts and Leisure, and 55+ Programs
- 20% of respondents would like to see virtual programs continued to be offered and 50% would like to continue to participate in outdoor programming
- Almost half of respondents would like to see a combination of pre-registration and drop in options, including registering in advance online
- While pre-COVID the majority of patrons used the printed Recreation Guide to find information, now the majority access the guide and search online for programs.

Health and Safety

Staff and patron health and safety remain paramount to Recreation Services operations. Staff have been actively monitoring Provincial Health Orders and guidelines and consulting with the Vancouver Island Health Authority in the development and updating of Safety Plans. Based on Step 3 of B.C.'s Restart Plan (effective July 1, 2021) requirements for masks and physical distancing have been substantially reduced. WorkSafe BC has released new communicable disease prevention guidance, replacing the previous COVID-19 Safety Plan requirements. Recreation services and facilities will respond to updated mask guidelines as rapidly as possible, however other changes that affect program capacities, registration processes, space allocation, and facility usage will require more time to adapt prior to service expansion, following careful review of the new guidance to develop Communicable Disease Plans. .

Financial Implications

The 2021 Operating Budget for Recreation and Cultural Services as approved by Council was in line with previous years' tax requisition portions. In order to achieve the 2021 operating budget staff substantially reduced expenses in line with expected revenue impacts associated with COVID-19. To expand services and facility access it is expected that expenses will increase, however staff project revenue increases as a result of capacity and program expansions associated with the easing of public health restrictions that will offset expense increases. Staff will closely monitor the financial impacts of re-opening and work closely with the Finance department to address any potential challenges.

NEXT STEPS:

Staff will continue to actively work on and implement Recreation Services restart plans. This will include public communications, administrative process changes, facility and equipment adjustments, and staff training.

CONCLUSION:

Staff look forward to welcoming the public back to our facilities and programs and towards a full re-opening and delivery of services in line with Step Four of B.C.'s Restart Plan in September 2021.

Prepared by,

A handwritten signature in cursive script that reads "Saunders".

Susie Saunders
Director of Recreation, Culture and Community Services

Concurrence by,

A handwritten signature in cursive script that reads "G. Garbutt".

Geoff Garbutt, M.PI., MCIP, RPP
Chief Administrative Officer



THE CORPORATION OF THE CITY OF COURTENAY
STAFF REPORT

APPENDIX 1: B.C.'s Restart Plan⁷

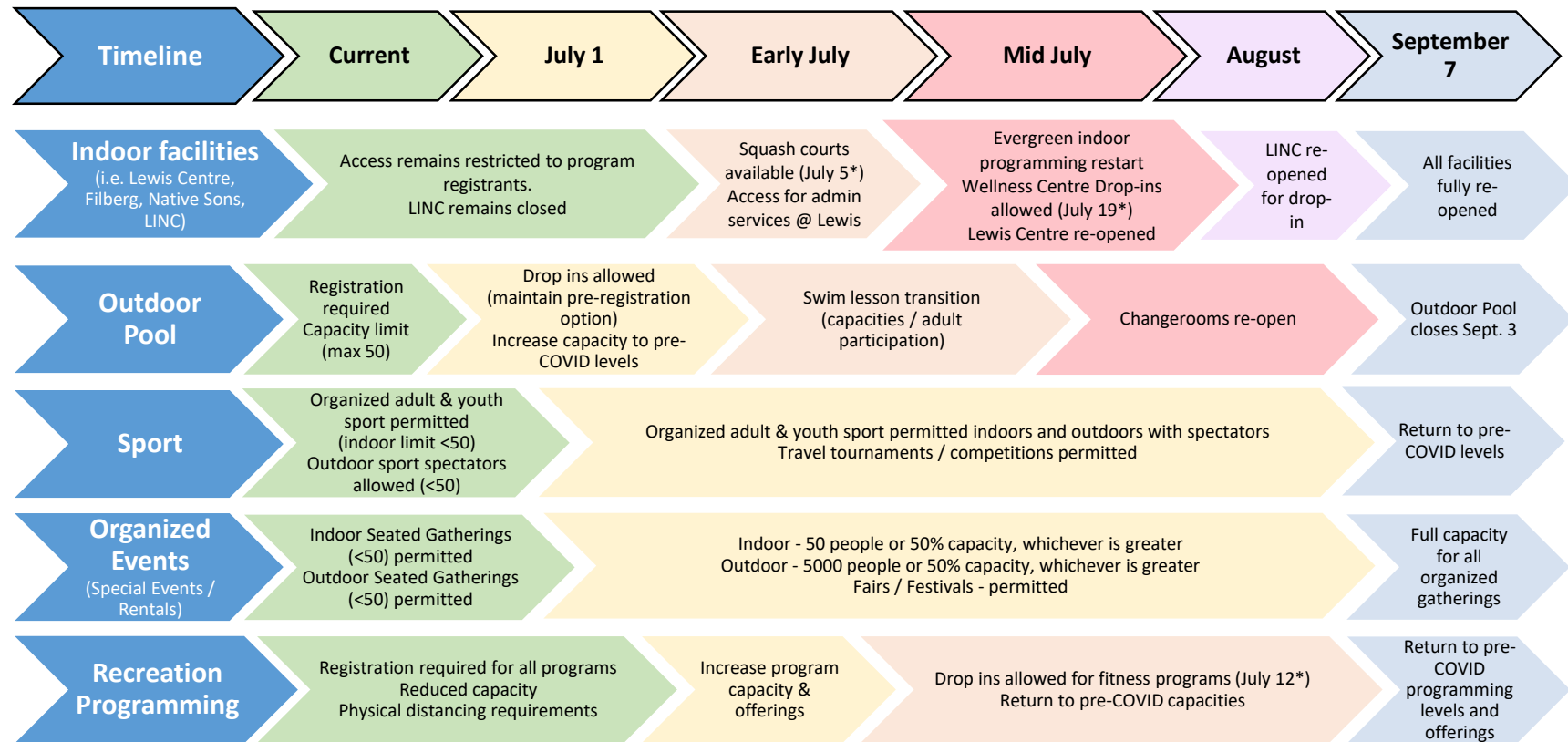
BC'S RESTART: A PLAN TO BRING US BACK TOGETHER 5

STEPS	Criteria	PHO Guidance	Personal Gatherings	Organized Gatherings	Travel	Sports & Activities	Businesses	Offices & Workplaces
1 MAY 25	C: stable H: stable D1: 60%	Masks mandatory, indoor public spaces Physical distancing If sick, stay home and get tested	Outdoor personal gatherings – up to 10 people Indoor visitors – up to 5 people or 1 household	Indoor seated organized gatherings – up to 10 people Outdoor seated organized gatherings – up to 50 people	Recreational travel within your zone Non-essential travel between zones restricted	Low-intensity indoor fitness classes Outdoor local team games and practices for all ages – no spectators	Indoor & outdoor dining – up to 6 people Liquor service - 10PM Existing WorkSafeBC Safety Plans remain in place	Start gradual return to workplaces and offices Existing Safety Plans remain in place
2 JUNE 15	C: declining H: declining D1: 65%	Masks mandatory, indoor public spaces Physical distancing If sick, stay home and get tested	Outdoor personal gatherings – up to 50 people Indoor visitors – up to 5 people or 1 household Playdates	Indoor seated organized gatherings – up to 50 people Sector consultations on next steps on indoor and outdoor gatherings	BC recreational travel BC Transit and BC Ferries – increased services as needed	High-intensity indoor fitness classes - reduced capacity Indoor team games for all ages – no spectators Spectators for outdoor sports – up to 50 people	Liquor service – midnight Banquet halls reopen – limited capacity, Safety Plans Sector consultations on next steps on easing of restrictions	Continue return to work Small in-person meetings
3 JULY 1	C: low H: declining D1: 70%	Masks recommended – until fully immunized Increased social contact If sick, stay home and get tested	Return to usual on indoor and outdoor personal gatherings Sleepovers	Indoors – 50 people or 50% capacity, whichever greater Outdoors – 5,000 or 50% capacity, whichever greater Fairs/festivals – return to normal with Communicable Disease Plans	Canada recreational travel	Sports and exercise facilities – return to normal with Communicable Disease Plans	Dining – no group limits (regular liquor service, no socializing between tables) Casinos – limited capacity Nightclubs – seated at tables Transition to Communicable Disease Plans	Seminars and bigger meetings Transition to Communicable Disease Plans
4 SEPT 7 (Earliest date)	C: low H: low D1: 70%+	Masks – personal choice Normal social contact If sick, stay home and get tested	Normal social contact	Full capacity for all organized gatherings	Canada recreational travel	Sports and exercise facilities – continue to operate with Communicable Disease Plans	Return to normal with Communicable Disease Plans	Fully re-opened offices and workplaces

C: C-19 case counts H: C-19 hospitalizations D1: minimum % of people 18+ with dose 1

⁷ [Another Step Forward - BC's Restart - A Plan to Bring Us Back Together \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/health/diseases/communicable/diseases/another-step-forward-bc-restart-a-plan-to-bring-us-back-together)

APPENDIX 2: RECREATION SERVICES RESTART PLAN



*Please note these dates are the earliest dates and may be adjusted based on operational requirements and or health and safety requirements.



STAFF REPORT

To: Council
From: Chief Administrative Officer
Subject: Multi-Use Pathways – Mode Speed Differentials

File No.: 5400-20
Date: July 05, 2021

PURPOSE:

The purpose of this report is to provide Council with options to pilot increased safety measures for pedestrians and cyclists on multi-use pathways.

CAO RECOMMENDATIONS:

THAT Council direct staff to install informational signs to remind users to share the pathway at The Courtenay Riverway, and to add advisory speeds for cyclists on the steep downgrade sections of Veterans Memorial Parkway and the MUP adjacent to Sheridan Road.

Geoff Garbutt, M.Pl., MCIP, RPP
Chief Administrative Officer

BACKGROUND:

Multi-use pathways are off-street pathways that are physically separated from motor vehicle traffic and can be used by any non-motorized user. This includes people walking and cycling, as well as using other active modes. Courtenay's multi-use pathways accommodate bi-directional travel for all users.

The Airpark/Riverway Trail has increased in popularity, particularly during COVID-19, and users have expressed concerns with the speed differential between pedestrians and bikes. As such, on March 1, 2021, Council resolved:

WHEREAS the City's multi use paths have become increasingly busy, with pedestrian, bicycle, and e-bike traffic; and,

WHEREAS significant safety concerns have been expressed by path users, particularly around cycling speeds and pathway sharing;

THEREFORE BE IT RESOLVED that staff prepare a report that outlines options for implementation of increased safety measures such as speed limits and signage, that researches these measures and their impacts in other communities, and that pilots these measures on the Airpark/Riverway Trail and the steep section of the McDonald Road/Lerwick Road area.

DISCUSSION:

In many communities, multi-use pathways (MUP's) are considered a comfortable active transportation facility appropriate for people of all ages and abilities. However, MUP conditions may feel less comfortable if there is a high volume and a diverse mix of users, as this can make the pathway feel congested and can be uncomfortable if the speed differential between users is high. Research at the Cycling in Cities Program at the University of British Columbia found an increased injury risk associated with MUP's as compared to bike lanes, due to the increased potential for conflicts with other pathway users.

Most of the municipalities contacted by staff are using signs and pavement markings to remind pedestrians and cyclists that MUP's are shared space, and to be considerate of other users. Some municipalities have set speed limits for bikes, but admit that they do not sign or enforce these speed limits. Some Cities have attempted to separate pedestrians and cyclists with a painted centreline, but found that the constrained space for each user group was more problematic than the shared space.

Separating Cyclists and Pedestrians:

The decision to separate cyclists from other users is based on a number of factors, including the total volume of current and anticipated pathway users, and the ratio of pedestrians to all daily pathway users. The Transportation Association of Canada (TAC) recommends separating bikes from other users when more than 20% of users are pedestrians and the total user volume is greater than 33 persons per hour per metre of pathway width, or, when less than 20% of users are pedestrians and the total user volume is greater than 50 persons per hour per metre of pathway width. In addition, the BC Active Transportation Guide (BCAT) recommends separating cyclists on a 3 metre wide MUP when the daily anticipated user volume for all users is 1000 or more. The City of Vancouver separates cyclists when there are more than 1500 combined users on a facility that is between 3 and 4 metres in width.

Separated bicycle and pedestrian pathways function similar to MUP's. The key difference is the provision of separation between people cycling and other users. The type of separation between users can range from a painted line, or visual separation, to a vertical or horizontal feature.

The BCAT recommends that a bi-directional bicycle pathway have a minimum width of 3 metres, with a desirable width of 4 metres. An additional 1.5 to 1.8 metres of space would be required for pedestrians, for a total desirable pathway width of 5.5 to 5.8 metres.

The BCAT does not recommend centrelines to separate user groups on MUP's that do not meet this width criteria. Although the use of a centreline can reduce the possibility of a conflict between users travelling in different directions, it can contribute to conflicts that arise when faster moving pathway users cross the centreline to pass slower moving users. Many pathway users also disregard centrelines, which can create conflicts. In addition, a centreline implies a rule that is unlikely to be enforced.

MUP's in the City of Courtenay are currently 3.0 metres wide. In order to separate cyclists from pedestrians, Courtenay's MUP's would need to be widened by approximately 2.5 to 2.8 metres in order to effectively meet BCAT's recommendations or best practices.

Speed Limits:

There has been much discussion among pedestrian and bicycle professionals about setting speed limits on trails and MUP's. This practice has been largely unsuccessful due to the lack of resources for enforcement. With the recent increase in e-bike ridership, some BC municipalities have been investigating geo-fences for rental e-bikes that limit the speeds the bike can travel, but this is not a feature that can be used on

privately owned e-bikes. Outside of this, speed limits on MUP's are generally treated as advisory since they are impractical to enforce and depend on voluntary compliance.

Shared Use Pathways:

Most of the municipalities contacted by staff are using signs and pavement markings to remind users that MUP's are shared space.



TAC and BCAT both include regulatory shared pathway signs (Appendix A). Many municipalities also use this opportunity to include branding on signs that are unique to the City or to the trail. These signs remind trail users to keep to the right and to be considerate of other users.

The Rails to Trails Organization suggests that clear signage is one of the most important attributes to reducing user conflicts on trails.

Signs reminding faster users to keep left and to announce when they are passing can also decrease conflict along the trail. Instead of imposing formalized restrictions on trail users, Portland emphasizes trail etiquette. Guidelines advising to “use safe speeds at all times” and reminding that “slower traffic has the right of way” stress to faster users that it is their duty to slow down and be mindful of others. This approach allows for more flexibility, and it accommodates the varying traffic of the trail throughout different seasons, time, and days. It does not restrict fast riding entirely, but instead allows for higher speeds when conditions are appropriate.

Signs and pavement markings can also be used to highlight bikeway features or hazards, and to limit or restrict bike access to some areas. For example, the hill sign for bicycles with an advisory speed tab could be used in advance of a downgrade where higher cycling speeds may be dangerous. This would be a useful feature on the steep sections of Veterans Memorial Parkway and the MUP adjacent to Sheridan Road.

Signs could also be used to restrict e-bike access of the loop of The Courtenay Riverway at the Airpark on the ocean side of the pathway. This would give e-bikes access to the rest of the trail for comfortable commuting, but would preserve the rest of the ocean side loop for slower modes of active transportation.



FINANCIAL IMPLICATIONS:

The inclusion of informational, educational and advisory signage can be done within current operational budgets.

ADMINISTRATIVE IMPLICATIONS:

N/A

ASSET MANAGEMENT IMPLICATIONS:

The inclusion of dedicated cycling infrastructure on any City street where cycling infrastructure does not currently exist is an increased level of service and is considered an upgrade under the umbrella of asset management. Increasing a level of service includes additional capital cost to implement the service and increased annual maintenance cost to operate.

STRATEGIC PRIORITIES REFERENCE:

N/A

- **AREA OF CONTROL:** The policy, works and programming matters that fall within Council's jurisdictional authority to act
- ▲ **AREA OF INFLUENCE:** Matters that fall within shared or agreed jurisdiction between Council and another government or party
- **AREA OF CONCERN:** Matters of interest that are outside Council's jurisdictional authority to act

OFFICIAL COMMUNITY PLAN REFERENCE:

Transportation

5.2 Goals

2. Development of a transportation system that provides choices for different modes of travel including vehicle, transit, pedestrian, cycling and people with mobility impairments.

5.3 Policies

7. The City will continue to pursue the development of a continuous, integrated bicycle network in order to promote and encourage cycling as a commuting alternative to the automobile and as a means of active recreation.

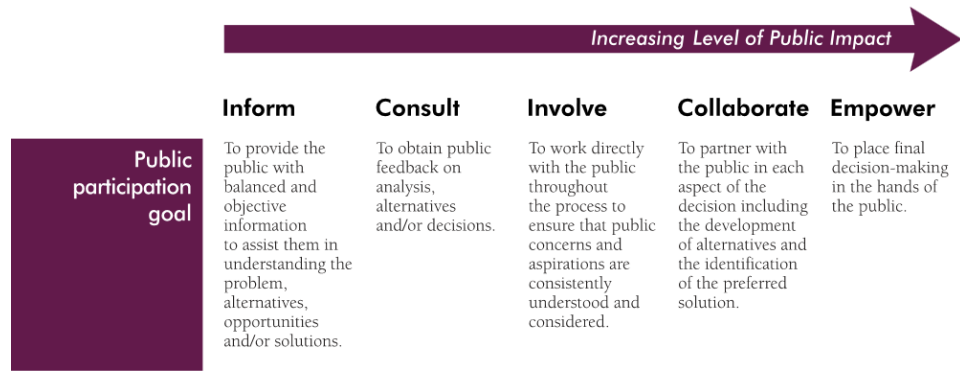
REGIONAL GROWTH STRATEGY REFERENCE:

Goal 4 – Transportation

Objective 4-B: improve bicycle and pedestrian infrastructure to increase the use of active transportation options.

CITIZEN/PUBLIC ENGAGEMENT:

Staff would inform the public based on the IAP2 Spectrum of Public Participation:



© International Association for Public Participation www.iap2.org

OPTIONS:

1. That Council direct staff to install informational signs to remind users to share the pathway at The Courtenay Riverway, and to add advisory speeds for cyclists on the steep downgrade sections of Veterans Memorial Parkway and the MUP adjacent to Sheridan Road.
2. That Council direct staff to install informational signs to remind users to share the pathway at The Courtenay Riverway, and to add advisory speeds for cyclists on the steep downgrade sections of Veterans Memorial Parkway and the MUP adjacent to Sheridan Road, and to restrict e-bike access to the ocean side loop of The Courtenay Riverway at the Airpark.
3. That Council receive this report for information.

Prepared by,

Kyle Shaw, ASCT, CPWI, CWP, CWWP
Director of Public Works Services

Concurrence by,

Geoff Garbutt, M.PI., MCIP, RPP
Chief Administrative Officer

Appendix A

MUP Sign Examples



Stop Sign
300mm x 300mm



Stop Ahead Sign
300mm x 300mm



Yield Sign
375mm x 375mm



Bicycles Prohibited
300mm x 300mm



Shared Pathway Sign
200mm x 300mm



Dismount and Walk Sign
300mm x 300mm



Hill Sign for Bicycles
300mm x 300mm



Concealed Road/Trail Sign
300mm x 300mm



Curve Ahead Sign
300mm x 300mm



Curve Ahead Sign
300mm x 300mm



Trail Narrows Sign
300mm x 300mm



Caution Tab
300mm x 200mm



Slow Tab
300mm x 200mm



Advisory Speed Tab
200mm x 200mm

THE CORPORATION OF THE CITY OF COURTENAY

BYLAW NO. 3025

A bylaw to amend Zoning Bylaw No. 2500, 2007

The Council of the Corporation of the City of Courtenay in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as “**Zoning Amendment Bylaw No. 3025, 2021**”.
2. That “Zoning Bylaw No. 2500, 2007” be hereby amended as follows:

(a) Amending Division 3 – Interpretation, Part 1 – Definitions by adding the following:

“**urban agriculture**” means the growing of fruits and vegetables, flowers, native and ornamental plants, edible berries and food perennials for beautification, education, recreation, community use, personal consumption, sales of produce grown on the lot or the donation of vegetables, fruits, edible flowers and berries only. This includes the keeping of honey bees when operating in accordance with Section 6.18.1.”

“**produce sales stand**” means an accessory structure used for the sole purpose of displaying and selling urban agriculture products produce grown on the property where the stand is located and operated in accordance with Part 3 and Part 18 of Division 6 of this Bylaw”

(b) Amending Division 6 – General Regulations, Part 3 Home Occupation, Section 6.3.1 through the addition of:

“(ix) produce sales stand”

(c) Amending Division 6 – General Regulations, Part 3 Home Occupation by deleting Section 6.3.5 and replacing it with the following:

“6.3.5 No part of the premises shall be used as a warehouse or retail outlet except in the case of a produce sales stand”

(d) Amending Division 6 – General Regulations by adding the following:

“Part 18 Urban Agriculture

6.18.1 Urban Agriculture is allowed as an accessory use to any single residential dwelling, subject to the following:

- a) Urban agriculture activity shall not generate odour, waste, noise, smoke, glare, fire hazard, visual impact, or any other hazard or nuisance, in excess of that which is characteristic of the zone in which it is located under normal circumstances wherein no urban agriculture exists.

- b) A produce sales stand is permitted on all lots allowing urban agriculture for the sale of urban agriculture products grown on the lot subject to the following:
 - i. a produce sales stand is considered an accessory structure subject to the requirements of the applicable zone except that:
 - i. the produce sales stand shall have a floor area of not more than 5.0m²;
 - ii. the produce sales stand shall not exceed a height of 2.5 metres;
 - iii. the produce sales stand must be located entirely on the lot in which the produce is grown; and,
 - iv. a produce sales stand may be located within the front yard
 - ii. a produce stand must only sell produce grown on the lot where it is located;
 - iii. sales are only permitted between 7am and 7pm daily;
 - iv. a produce sales stand must be removed seasonally when not in use; and,
 - v. there shall only be one non-illuminated sign, which shall not exceed 0.4 square metres in area.

- c) Beekeeping is permitted on all lots allowing urban agriculture subject to the following:
 - i. lots have a minimum lot width of 15.0m;
 - ii. lots have a minimum lot area is 550.0m²;
 - iii. hives shall be located at least 6.0m from all property lines;
 - iv. hives shall be registered with the Provincial authority, BC Ministry of Agriculture and Lands;
 - v. only two hives with colonies shall be permitted on each lot; and,
 - vi. honey production is for personal consumption only.

3. This bylaw shall come into effect upon final adoption hereof.

Read a first time this 17th day of May, 2021

Read a second time this 17th day of May, 2021

Published in two editions of the Comox Valley Record on the 9th day of June, 2021 and the 16th day of June, 2021

Considered at a Public Hearing this 23rd day of June, 2021

Read a third time this _____ day of _____, 2021

Finally passed and adopted this _____ day of _____, 2021

Mayor

Corporate Officer

THE CORPORATION OF THE CITY OF COURTENAY

BYLAW NO. 3038

A bylaw to amend Zoning Bylaw No. 2500, 2007

The Council of the Corporation of the City of Courtenay in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as **“Zoning Amendment Bylaw No. 3038, 2021”**.

2. That “Zoning Bylaw No. 2500, 2007” be hereby amended as follows:

(a) Amending Division 3 – Interpretation, Part 1 – Definitions by adding the following:

“**urban agriculture – raising of hens**” means the raising of hens on an residential lot when operating in accordance with Section 6.18.1.”

(b) Amending Division 6 – General Regulations by adding the following to Part 18 Urban Agriculture, Section 6.18.1:

“d) The keeping of hens is permitted on all lots allowing urban agriculture subject to the following:

- i. a hen coop is considered an accessory structure subject to the requirements of the applicable zone except that a coop shall only be permitted in the rear yard;
- ii. the maximum number of hens shall be six (6) per lot;
- iii. roosters are not permitted;
- iv. the sale of eggs, manure and other products associated with the keeping of hens is prohibited;
- v. coops and runs shall be maintained in a clean condition and the coop shall be kept free of obnoxious odours, substances and vermin;
- vi. stored manure shall be kept in an enclosed structure such as a compost bin and no more than 3.0m³ shall be stored at any one time; and,
- vii. home slaughter of hens is prohibited and any deceased hens shall be disposed of at a livestock disposal facility or through the services of a veterinarian.”

3. This bylaw shall come into effect upon final adoption hereof.

Read a first time this 17th day of May, 2021

Read a second time this 17th day of May, 2021

Published in two editions of the Comox Valley Record on the 9th day of June, 2021 and the 16th day of June, 2021

Considered at a Public Hearing this 23rd day of June, 2021

Read a third time this day of , 2021

Finally passed and adopted this day of , 2021

Mayor

Corporate Officer

THE CORPORATION OF THE CITY OF COURTENAY

BYLAW NO. 3034

A bylaw to amend Animal Control Bylaw No. 1897, 1996

The Council of the Corporation of the City of Courtenay in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as “**Animal Control Bylaw Amendment Bylaw No. 3034, 2021**”.
2. That “Animal Control Bylaw No. 1897, 1996” be hereby amended as follows:
 - (a) Amending Part IV – Animal Control and Prohibitions, Section 11 by deleting the section and replacing it with the following:

“11. No person shall keep any animal except a dog or cat or honeybees outdoors on any property within the City, other than on property zoned for agricultural use by the City's zoning bylaw. Except as otherwise provided in this bylaw, every animal shall be kept under the control of its owner or the owner's agent at all times.”
3. This bylaw shall come into effect upon final adoption hereof.

Read a first time this 17th day of May, 2021

Read a second time this 17th day of May, 2021

Read a third time this 17th day of May, 2021

Finally passed and adopted this day of , 2021

Mayor

Corporate Officer

THE CORPORATION OF THE CITY OF COURTENAY

BYLAW NO. 3039

A bylaw to amend Animal Control Bylaw No. 1897, 1996

The Council of the Corporation of the City of Courtenay in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as “**Animal Control Bylaw Amendment Bylaw No. 3039, 2021**”.
2. That “Animal Control Bylaw No. 1897, 1996” be hereby amended as follows:
 - (a) Amending Part IV – Animal Control and Prohibitions, Section 11 by deleting the section and replacing it with the following:

“11. No person shall keep any animal except a dog or cat or honeybees or hens outdoors on any property within the City, other than on property zoned for agricultural use by the City's zoning bylaw. Except as otherwise provided in this bylaw, every animal shall be kept under the control of its owner or the owner's agent at all times.”
3. This bylaw shall come into effect upon final adoption hereof.

Read a first time this 17th day of May, 2021

Read a second time this 17th day of May, 2021

Read a third time this 17th day of May, 2021

Finally passed and adopted this day of , 2021

Mayor

Corporate Officer

